

Member Orientation



Who We Are



Our Mission:

To create systemic change in Kentucky that empowers people to achieve full citizenship and inclusion in the community through education, capacity building and advocacy

Our Vision:

Communities that fully engage, support and provide equal opportunity for every person to be a valued and contributing member of their community



The Council and the Federal Government

The Administration for Community Living (ACL)

- └ The Administration on Disability (AoD)
 - └ Office of Intellectual and Developmental Disabilities (OIDD)

OIDD Program and Fiscal staff are assigned to help Councils.

All DD Council State plans and performance reports are sent to and approved by OIDD.

The DD Council report information is used by AoD/OIDD to develop reports to Congress.



ACL is the federal office that provides oversight, develops regulations, provides help and guides state and territory DD Council programs.

Councils - Created by Federal Law

The Developmental Disabilities Assistance and Bill of Rights Act of 2000 Public Law 106-402 (commonly called the **DD Act**)



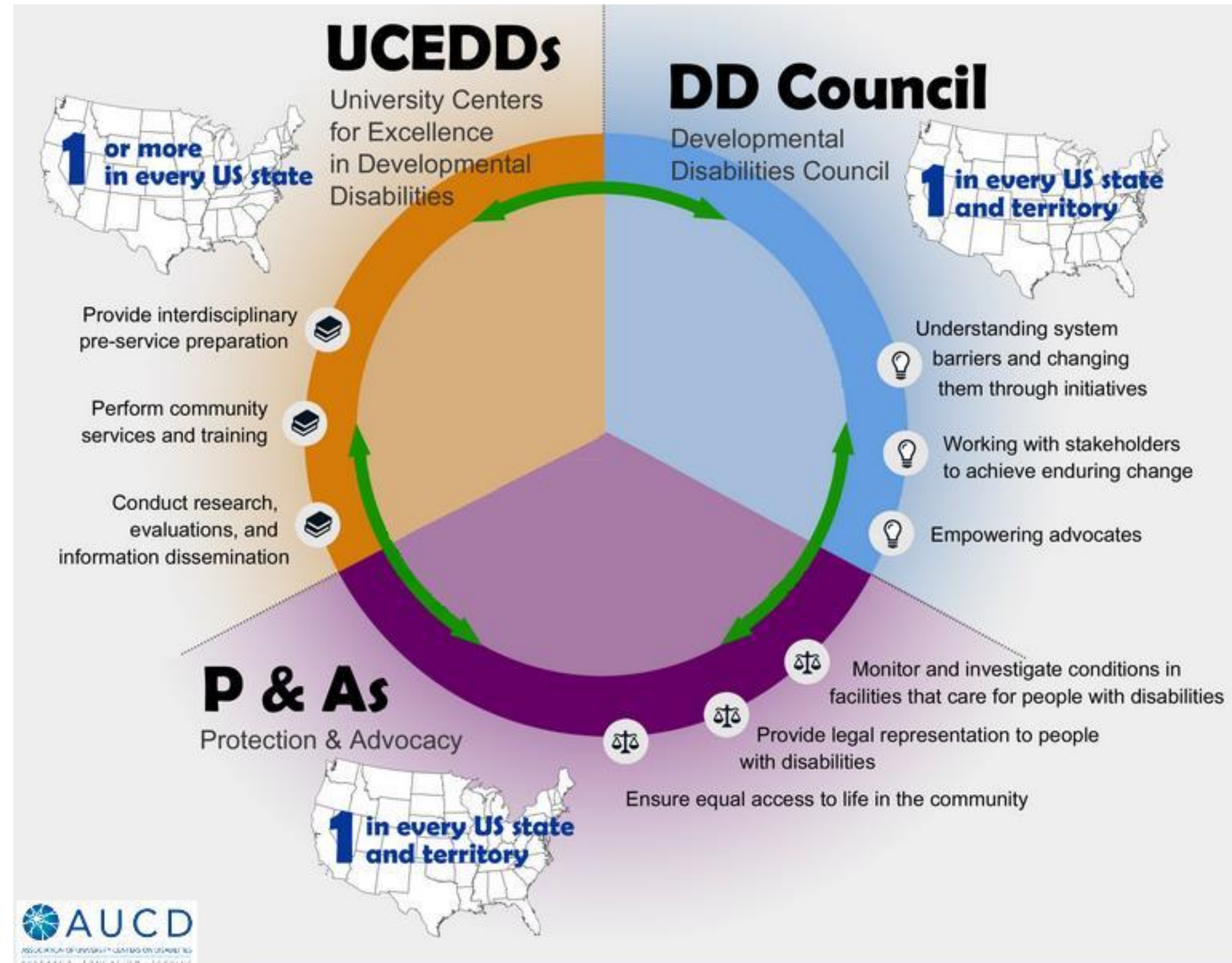
Originally signed in
1963 by President
Kennedy

- PL 106-402; Subtitle B, Sec 121
 - Engage in advocacy, capacity building and systemic change activities.
 - Work should contribute to a coordinated, consumer and family centered and directed, systems of community services, individualized supports and other assistance to help people with developmental disabilities exercise self-determination, independence, productivity and be integrated and included in all facets of community life.

DD Network



Kentucky
**DEVELOPMENTAL
DISABILITIES NETWORK**



Office of the Treasury

Designated
State
Agency

In July 2018, the CCDD moved operations to be administratively attached to the Office of the Treasury

Treasury provides:

- Legal Counsel
- Federal Financial Management
- Partial Personnel Functions
- Technology Support

The Council is made up of:

- 26 members
 - 16 Governor appointed members
 - 1/3 self-advocates
 - 1/3 family members of self-advocates
 - 1/3 mix of the two
 - 10 state agencies
 - ❖ HDI
 - ❖ P&A
 - ❖ BHDID
 - ❖ DAIL
 - ❖ Dept of Public Health
 - ❖ Office of Voc Rehab
 - ❖ Medicaid
 - ❖ Dept of Education
 - ❖ Non-Profit Organization
 - ❖ Office of the Blind

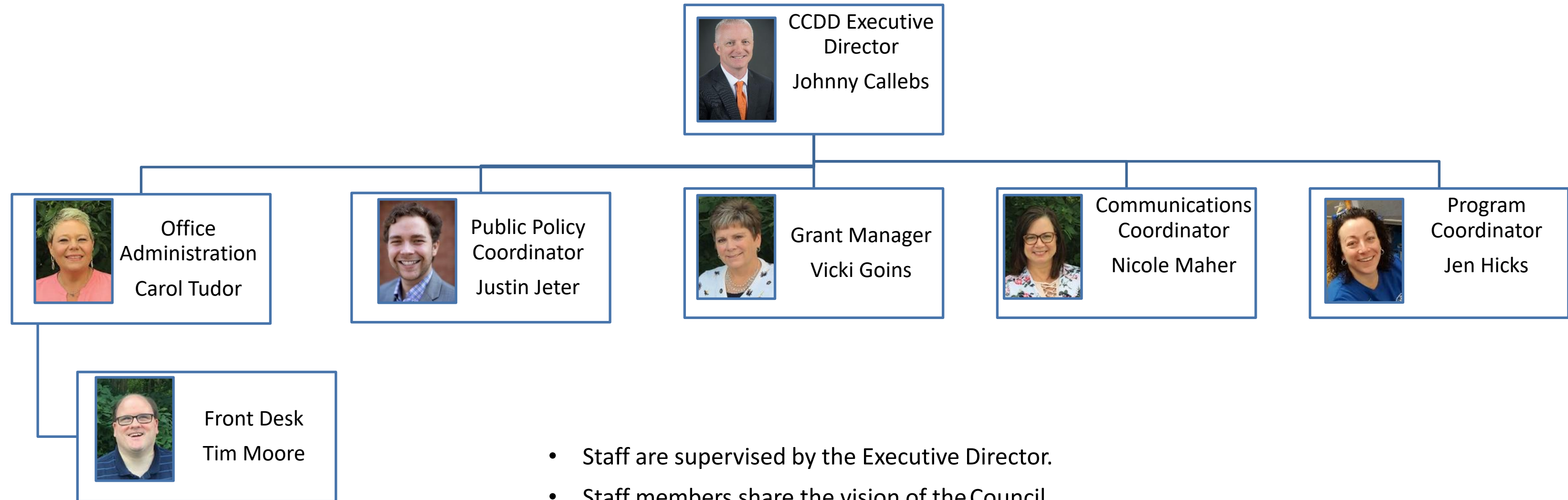
Council Member Rotation

- **16 Governor appointed members**
 - Appointed to 3-year term
 - Can be appointed to 1 addition 3-year term
 - Cannot serve more than 6 consecutive years
 - Must be off the Council for 3 years before reapplying
 - May be appointed to fulfill a term of a member who has resigned.
 - Cannot have a proxy
- **10 Agencies**
 - Do not have term limits
 - The Director of the agency may appoint a designee to act on their behalf

**The Council
is Governed
by:**

- PL 106-401-Oct. 30. 2000; Sec 125.
- Kentucky Revised Statute 41.410
- CCDD By-Laws
- Roberts Rules
- Open Meetings

CCDD Staff Organization



- Staff are supervised by the Executive Director.
- Staff members share the vision of the Council.
- Council members provide leadership and guidance for the work the Council will do.
- Staff gives help and information to the Council.
- Council members and staff work together as partners.

Council Leadership

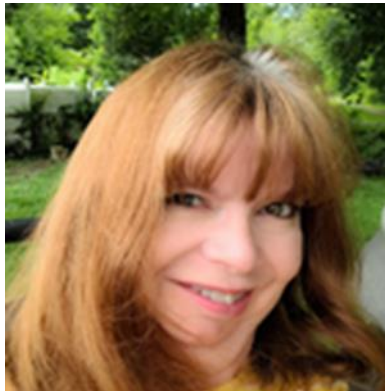
Executive Committee



Council Chair
Regina Watts



Vice Chair
Amy Smith



Self Advocacy Representative
Donna Fox



Agency Representative
Kristen Beach

- Officers are elected annually.
The Executive Committee is comprised of
- **Chair**
 - **Vice-Chair**
 - **Self-Advocate Representative**
 - **Agency Representative**
 - **Council Affairs Chair**
 - **Finance Chair**
 - **Public Policy Chair**

The Executive Committee may act on behalf of CCDD between regular meetings.

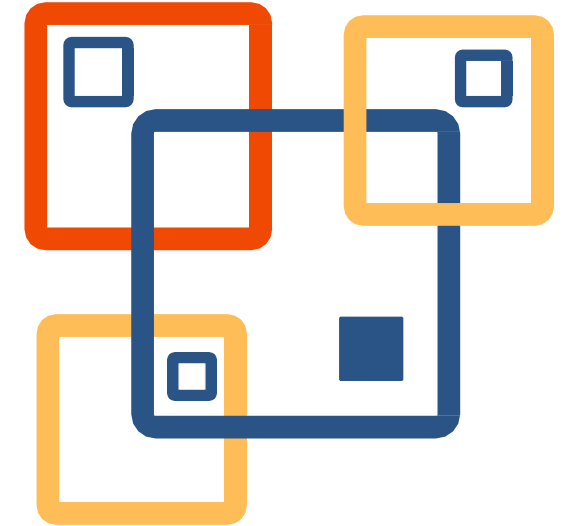
Council Affairs

Finance

Public Policy

Staff: Johnny Callebs
Carol Ann Tudor

Council Governance and Management



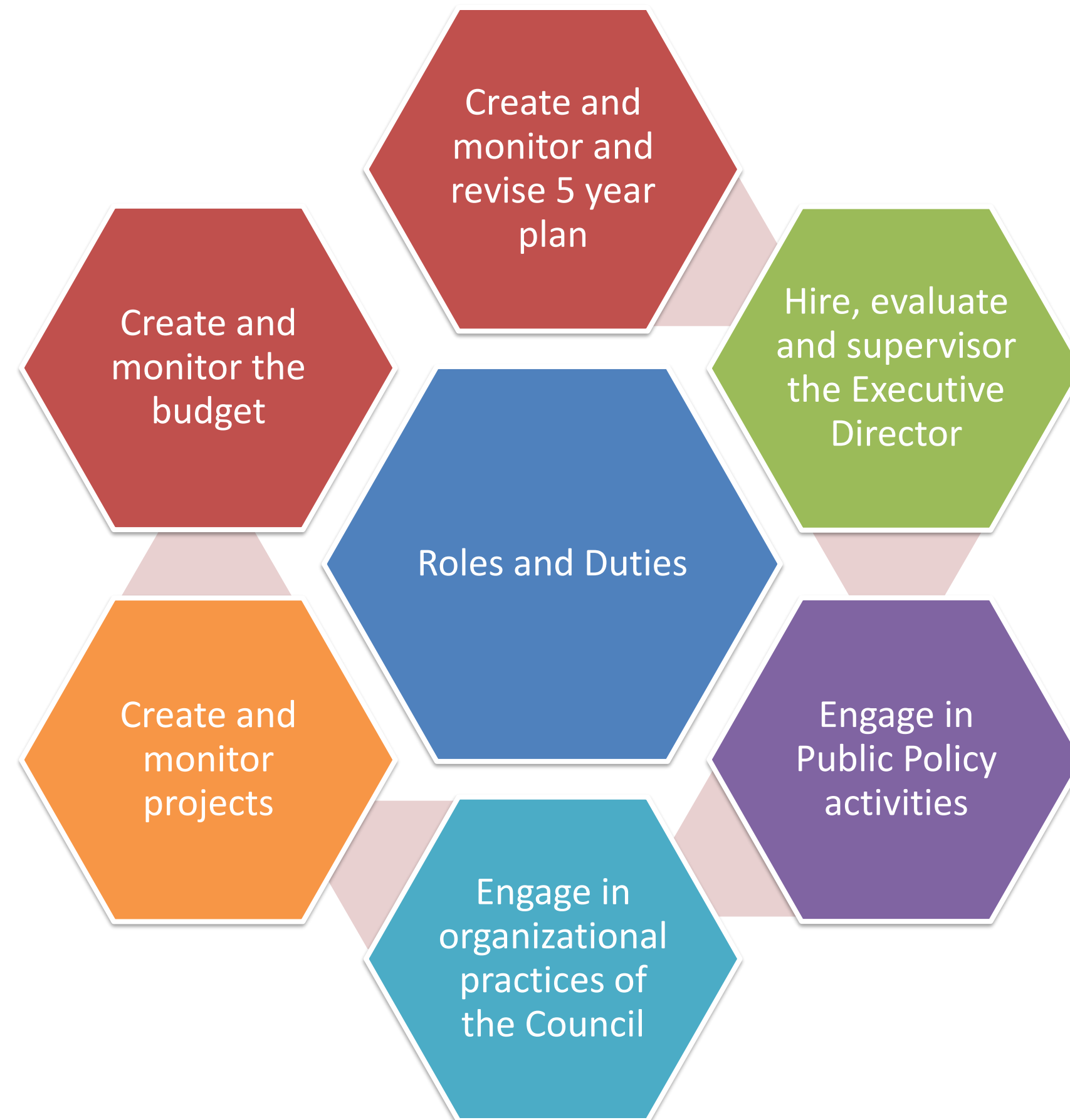
Council Chair and members

Governance is the “what” – the planning and leadership of the Council carried out by Council members. It is about planning and overall direction of the Council that is reviewed on a regular basis.

Executive Director and staff

Management is the “how” – the delivery of the plans and the work of the Council. It is the day-to-day running of the Council and supporting members, staff, and others to understand and carry out the vision of the Council.





Council Meeting

- Council members should engage in civil discussion respecting other opinions during Council meetings
- Bring ideas and issues pertinent to the Council's mission to Council meetings, including committees and work teams
- Attend all Council meetings including committees and work teams

Council Authority

- Decisions can only be finalized when a quorum is present, and Roberts Rules have been utilized
- Once the Council votes, regardless of your opinion, the Council speaks with one voice
- Council members cannot 'lobby', but can advocate
- Hire, supervise and evaluate the Executive Director

Conflict of Interest

- Declare a conflict of interest and refrain from discussion as warranted

Conflict of Interest- CCDD Policy

Ethical Principles

The principles of ethical behavior for public servants of the Commonwealth are provided in KRS 11A.005(1). Although not “public servants” as defined in KRS Chapter 11A, as members of the *Commonwealth Council on Developmental Disabilities*, we believe that public service is for the benefit of the people of the Commonwealth. We also recognize such public service trust and that we have a duty to:

- (a) Be independent and impartial;
- (b) Make policy and decisions through established processes of government;
- (c) Not use our positions to obtain private benefits; and
- (d) Uphold the public trust in the integrity of the *Commonwealth Council on Developmental Disabilities*.

Thus, the members of the *Commonwealth Council on Developmental Disabilities* shall comply with the stated minimum standards of ethical conduct.



Committees

- Council Committees oversee Council Business
- Each member is assigned to a Committee
- Each committee has at least 1 individual with a DD, 1 family member/guardian and 1 agency representative
- Each Committee has a Chair & Vice-Chair:
 - elected annually
 - cannot be officers of the Council
 - also serve on Executive Committee
 - vote during committee meetings ONLY if there is a tie

Committees

Finance

- Compile work teams request & propose budget for Full Council approval.
- Recommend obligation (or reallocation) of unspent funds.
- Review findings of monitoring visits.
- Meet quarterly to monitor Council expenditures.

Staff: Vicki Goins

Public Policy

- Propose annual Policy Priorities agenda to full Council for adoption.
- Review and track current and proposed legislation and provide updates.
- Work with Full Council to educate legislators, other policy makers and the public.
- Work with policy makers to introduce legislation which will have a positive impact for individuals with DD in KY.

Staff: Justin Jeter

Council Affairs

- Maintain policies/procedures.
- Make recommendations to the Governor to fill member positions.
- Present a slate of officers at the Annual meeting.
- Develop & maintain orientation materials.
- Develop annual meeting calendar, assuring that all meeting places are accessible to all Council members.

Staff: Carol Ann Tudor

Five Year Plan – Oct 1, 2021- Sept 30, 2026

The Five-Year State Plan is a blueprint of goals and objectives Council developed for the next five years.

What's inside the plan?

Council Information **Who members are, who staff are**
What services look like in Kentucky **What the needs are**
What the Council wants to happen **Goals/Vision**
How the Council will get their **Objectives and Activities**

Must include:

Targeted Disparity

Councils must identify an underserved population and develop a goal or objective to address the need: work teams have discussed rural populations

Projected Council Budget- Finance Committee

Assurances on use of funds

Projected budget for each year

Areas of Emphasis (needs) Council will address **Strategies** to meet goals

Federal Fiscal Years 2022-2026

Year 1: October 1, 2021, to September 30, 2022

Year 2: October 1, 2022, to September 30, 2023

Year 3: October 1, 2023, to September 30, 2024

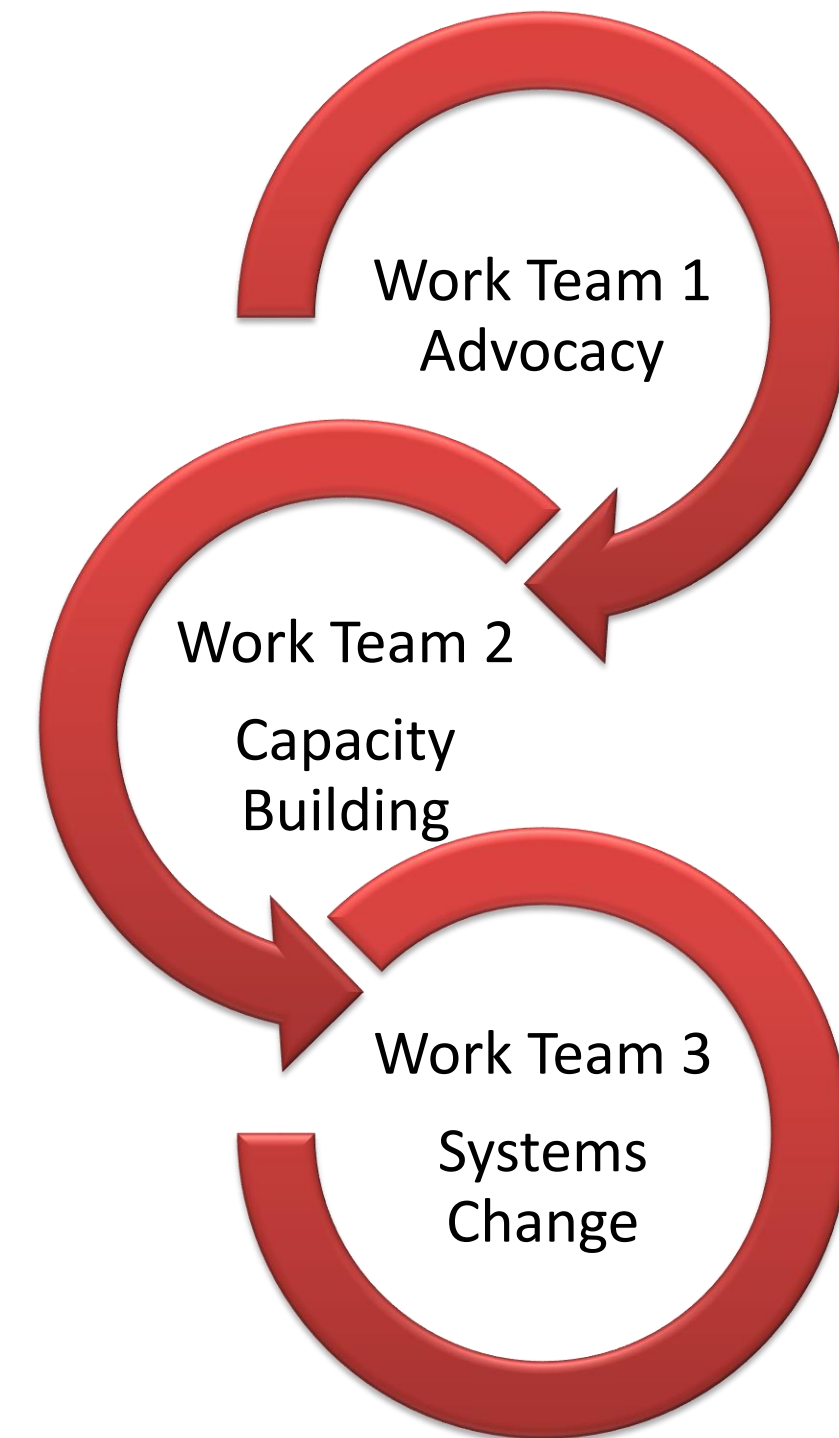
Year 4: October 1, 2024, to September 30, 2025

Year 5: October 1, 2025, to September 30, 2026



Work Teams – CCDD Policy

- The Council will form work teams to address each goal in the five-year plan.
- Each member shall join at least one work team.
- Work teams will elect two co-leaders.
- Work team leaders will not be a part of Executive Committee.
- Work teams shall establish guidelines for their work teams and will review proposals and make recommendations to the Finance Committee for funding projects.
- Work team members will participate in yearly reviews of projects.
- Work teams follow Parliamentary procedure.
- Work teams are subject to Kentucky Open Meetings Law.
- Work Teams can meet quarterly and as needed in the interim.



Goal 1: Advocacy – Work Team 1

Goal 1: By 2026, people with developmental disabilities and family members will increase their knowledge of disability issues and develop stronger advocacy skills.

Objective 1 By 2026, the Council will establish or strengthen a program for the direct funding of a state self-advocacy organization led by people with DD.

Objective 2 By 2026, support leadership development for people with DD, by leading trainings and participating in cross-disability and culturally diverse leadership coalitions.

Staff: Nicole Maher



Goal 1: Advocacy – Public Policy

Objective 3 By 2026, increase participation and outreach of council members and stakeholders to impact and affect legislative issues including ongoing and emergent issues related to the DD population of Kentucky.



**DISABILITY RIGHTS
ARE CIVIL RIGHTS**

SELF-ADVOCACY:

KNOW YOURSELF

KNOW WHAT YOU NEED AND WANT

KNOW HOW TO GET IT



CCDD Day at the Capitol



ADT Advocacy Training

Goal 2: Capacity Building– Work Team 2

Goal 2: By 2026, the capacity of communities and systems to include people with DD will be increased so that people will have opportunities for greater independence and integration.

Objective 1 By 2026, the Council will partner with Kentucky's One-Stop offices to increase the capacity of the state's employment by completing ADA reviews of at least 3 offices per year.

Objective 2 By 2026, the Council will support the development of education about competitive, integrated employment and the impact on their benefits.

Objective 3 By 2026, the Council will identify and increase education and training about access to affordable, accessible and integrated housing through the analysis and modification of public policies, budget actions and/or practices.



It's Never Too Early, Employment Initiative

Staff: Jen Hicks

Goal 3: Systems Change – Work Team 3

Goal 3: By the end of 2026, systems that provide services and supports for individuals with DD will be improved so that people with DD and their families can live and thrive in their communities.

Objective 1 Council will identify and improve up to 3 systems that provide services and supports for people with DD who are in rural Kentucky.

Objective 2 Council will identify and support up to 2 systems that support people with DD to access and participate fully in their communities

Staff: Jen Hicks



Budget

Estimated Revenue for FFY 2025 (Starts Oct 1, 2024)

General amount that we have per grant year

Federal Award	\$ 1,195,514
State General Fund	\$ 192,300
Total	\$ 1,387,814

Projected Operational Budget

How the revenue is split for our operation

Project Budget (70% Fed Grant)	\$ 836,860
Admin Allowable (30% Fed Grant)	\$ 358,654
General Fund	\$ 192,300
Total	\$1,387,814

Approved Project Budget

Goal 1 Work Team 1	Approved Funding
Advocacy Groups	\$ 58,498
Exceptional Family Magazine	\$ 86,322
Goal 2 Work Team 2	
Housing Solutions - Mattingly Edge	\$ 147,000
Employment – HDI	\$ 27,500
Goal 3 Work Team 3	
Independence Seekers	\$ 85,050
KARRN	\$ 49,120
In House Projects	
Kentucky Partners in Policymaking	\$ 30,000
TOTAL Projects Approved \$483,490	

National Association



<https://www.nacdd.org/>

THE ROLE OF NACDD

- To provide technical assistance to all DD Councils
- To advocate for the national public policy agenda
- To advocate for DD Councils' appropriations in Congress
- To convene DD Councils for leadership and development training



Executive Directors Retreat 2023

Technical Assistance



Sign Up for List-Serve

ITACC hosts a List-serve for people to post questions, share information and network with each other. To become a member of the ITACC list-serve, please complete the form below. TA contract staff moderate the ITACC List-serve. To post a message, send an email to itacc@nacdd.simplelists.com.

Nacdd@nacdd.simplelists.com

itacc@nacdd.simplists.com

Civic_engagement@nacdd.simplelists.com

Public_policy@nacdd.simplelists.com

minallot@nacdd.simplelists.com

dicl@nacdd.simplelists.com

The Information and Technical Assistance Center (ITACC) website connects Council members, staff and directors to important information and resources.

ITACC is funded by our federal oversight agency OIDD. All materials and training are approved by OIDD.

itacchelp.org

What's available:

Council Resources and sections - Director, Staff and Members

- DD Act
- Listservs
- Newsletter
- Training and Education
- Chairperson and leadership training

Questions?

Ways to stay connected and get resources:

- Follow us on Facebook
- Visit our website
- Visit Member Clicks
- Join ITACC list serves
- Join in NACDD events
- Attend Policy activities

